

WAUKESHA COUNTY PLANNING PROCESSES

PLANNING FOR THE FUTURE

To plan for the future, Waukesha County continues to engage in a strategic planning process, which focuses on long term planning and our desire to be a mission driven organization continuously improving its services and operations.

The County develops five-year capital projects and debt financing plans. In addition, a five-year operating budget plan is developed, which incorporates key assumptions, significant strategic budget initiatives and budget drivers.

The County has processes to identify and plan for recurring operational needs for the following; Building and Grounds Maintenance; Vehicle and Equipment Replacements; Technology and Transportation infrastructures.

BUDGET BOOK REFERENCE

The County's strategic plan is referenced throughout the document as part of each departments' strategic directives and objectives, which are directly linked to the Waukesha County Mission Statement.

The County's capital plan and the operational equipment replacement/facility and grounds/parks maintenance plans are part of the operating budget document itself. The specific page references for these plans are included in the table of contents and budget index.

The specific plans and processes used in the development and management of the County budget are listed in the summary chart below.

Further detail on the County budget and operations can be obtained from the Waukesha County web site at www.waukeshacounty.gov

	TYPE OF PLANNING PROCESS	DESCRIPTION OF PROCESS	BUDGET IMPACTS
Strategic Planning	Long Range (3 to 10 years) with objectives established for budget year.	Department Plans are developed with review and coordination by the County Executive Office.	Allows for reallocation of resources to predetermined strategic goals and objectives.
Capital Projects Plan	Five-year plan includes project listing by plan year.	County Executive submits plan for County Board approval by resolution with possible County Board amendments.	Provides predictable funding level from year to year to allow planning for debt service requirements and operating costs of new facilities and infrastructure improvements. (Section VII, Capital Projects and Operational Impacts)
Operating Budget Forecast	Operating plan to facilitate financial planning.	DOA Budget Division staff work together with department staff to determine key forecast assumptions to project major revenue sources and expenditures.	Provides for budget stability, planning and direction for future resource allocation decision-making.

WAUKESHA COUNTY PLANNING PROCESSES, CONT.

	TYPE OF PLANNING PROCESS	DESCRIPTION OF PROCESS	BUDGET IMPACTS
Technology Projects Review Process	Multi-year (3 years) technology review process.	Department submit projects for review by Technology Review & Steering Committees. Criteria established to set priorities and make recommendations for funding.	Provides for thorough technology review, considers best practices and cost/benefit criteria. Ranks projects to meet budget priorities over three-year planning period.
End User Operations Technology Support (Internal service fund)	Multi-year plan to replace computers and network infrastructure. Provides for maintenance, help desk support & web administration, Records Management.	DOA Information Systems (Computers) and Records Management (Copiers) maintain inventories and approve replacements/maintenance based on established criteria.	Allows for the funding of replacements, maintenance, help desk support, network infrastructure replacement and web administration annually. Replacement decisions consider changing software technology, economic issues, maintenance costs and downtime. Based on Total Cost of Ownership (TCO) concepts.
Building Maintenance	Five year plan by facility and maintenance activity or project.	Public Works Department prioritizes Departments' request for projects along with known required maintenance.	Provides a stable annual level of expenditures to insure continued maintenance of county facilities. (Public Works Section, 5 Year Building Improvement Plan)
Parks Maintenance	Three year plan to address County grounds and park facilities.	Parks and Land Use Department schedules identifies ground maintenance projects according to priorities and funding level.	Provides for a stable annual level of expenditures to insure the continued maintenance of county grounds. (Parks, Environment, Education and Land Use Section, 3 Year Maintenance Plan)
Vehicle/Equip. Replacement (Internal service fund)	Five year plan to replace most vehicles and contractor type equipment.	A Vehicle Replacement Advisory Committee reviews and approves replacement criteria.	Allows for the funding of replacements annually at an established base level and insures that the condition of the fleet is at an optimum level reducing fleet maintenance and costs of service. (Public Works Section, 5 Year Vehicle/Equipment Replacement Plan)
Highway Improvements Program - Culvert Replacement - Repaving Plan - Bridge Replacement -Signal/Safety Improvements	Internal ten-year plan to maintain and improve County trunk highway system that integrates with the 5-year Capital Planning Board.	Public Works Staff develops an internal highway improvement program based on SEWRPC's Highway Jurisdictional Plan with priorities and criteria. - Replace 15-20 culverts annually - Resurface 20 mi. of CTH using pavement mgmt. system with pavement index goal of >70%. - New traffic signals Installs	Long Term planning for highway infrastructure needs mitigates future on-going maintenance costs, addresses highway safety issues, extends the life of highways and bridges and delays the need for their reconstruction.